

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

Invited Attendees:

I. NWMSU Black Alumni Chapter Executive Committee:

Alumni Board Directors:

- Pamela Westbrooks-Hodge, c/o 91- President
- Tory Tucker, c/o 90- Vice President
- Chalanda Woods-Walker, c/o 94- Secretary
- Kimberly Massey-Heslop, c/o 93- Treasurer
- OT. Newman, c/o 75- Immediate Past President
- Abdul Kaba Abdullah, c/o 02
- Anthony T. Ealy, Jr., c/o 17
- Kelvin Parker, Sr., c/o 76
- Jarvis Redmond, c/o 90

Student Board Directors:

- Junior, Kylan Harrell (*& President of Rho Theta Chapter of Alpha Phi Alpha Fraternity, Inc.*)
- Freshman, Savion Robinson
- Freshman, Destinee Wesley

Committee Chairmen: (By Presidential Appointment)

- Student Engagement & Support Committee, Tory Tucker, c/o 90
- Development/Scholarship Committee, Marcus Mack, c/o 77, Chairman
- Bi-Annual Reunion Committee, Pamela Westbrooks-Hodge, c/o 91, Chairman
- Board Development/Nominating Committee, Kimberly Massey-Heslop, c/o 93, Chairman
- Membership Committee, **Chairman Appointment Pending**
- Archives/History Committee, **Chairman Appointment Pending**

II. NWMSU Alumni Association/Northwest Foundation:

- Paula Rector-Davis, c/o 91- NWMSU Alumni Association Board of Directors Immediate Past President
- Bob Machovsky '15, Director of Alumni Relations & Annual Gifts, Northwest Foundation, Inc.

III. NWMSU Leadership:

- Dr. Justin Mallett, Associate Provost of Diversity and Inclusion

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

TOPIC	DISCUSSION LEADER	ALLOTTED TIME	NOTES/ATTACHMENTS
I. Welcome/Call to Order	Pamela Westbrooks-Hodge, President		Meeting called to order 7:05 PM
II. Prayer	Tory Tucker, Vice President		
III. Roll Call	Chalanda Woods-Walker, Secretary	5 minutes	Pamela Westbrooks-Hodge, Tory Tucker, Chalanda Woods-Walker, Kimberly Massey-Heslop, Anthony T. Ealy, Jr., Jarvis Redmond, Savion Robinson, Destinee Wesley, Marcus Mack, Bob Machovsky
IV. President's Report	Pamela Westbrooks-Hodge, President	30 minutes	<ul style="list-style-type: none"> • 2019 Executive Committee Meetings: <ul style="list-style-type: none"> ○ Sunday, December 1, 7:00 pm ○ Sunday, December 15, 7:00 pm ○ Sunday, December 29, 7:00 pm • 2020 General Body Meetings; agreement to change from 2 to 3 times per year; Bob will need concrete dates in order to set-up/reserve campus location <ul style="list-style-type: none"> ○ Jan-MLK Weekend-present 3 yr strategic plan for approval by body ○ May-Graduation Weekend - ability to participate in scholarship awards

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

- **October-**
Homecoming
Weekend- high
member
participation
 - Immediate priority is to ensure our readiness for the next General Body Chapter Meeting during MLK Weekend- this is 2 months away.
 - Would like to present the chapter's draft strategic plan at this time for approval by the body.
 - Plan to be presented for feedback to NWMSU prior to presenting to the chapter.
 - New Ad hoc Committees & Bylaw Updates Needed- address bylaws to include both the Membership and Archive committees as standing committees vs ad hoc committees.
 - Pres Asks of Officers
VP- maintain bylaws, monitor committees, create standard committee report template, work with Bob to develop Web page for chapter
Sec.- take minutes at Exec/Gen body meeting; distribute minutes w/in 2 wks. via email for Exec., Gen body work with Bob to distribute; provide sign-in sheet/name tags for all in person meetings (Pam will
-

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

share copy of 10/25/19 sign-in sheet); maintain membership roster (retrieve copy from Bob); maintain committee membership roster monthly (proof survey link/email, work with Bob to send out by 11/19); receive survey data from Pam by 11/26 distribute survey roster data to committee chairs by 11/27)—issue with current link-cannot select more than 1 committee at a time Pam will make correction.
Tres. - \$500 operating budget; create budget template this week and forward to officers/ committee chairs; create a summary budget; currently there are 2 financial funding account (Black Alumni Scholarship/Black Alumni Student Assistance Fund) Bob will speak with CFO to create a 3rd account – Black Alumni General Operating Fund; Bob will work w/Marcus on creating agreement for each of the 3 funding accounts; new web page will allow for online donations (allowing donor to select desired funding account(s)); treasure will work w/Bob on donation mailers;

- Committee Chairs- all committees meet 2-3 times
-

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

by 12/28/19: create 3 yr. roadmap (2020, 2021, 2022); create 2020 goals, budget and initiatives; utilize

freeconferencecall.com for committee calls

- Membership Committee- Jarvis Redmond accepted Chairman position; Destinee Wesley accepted co-chair position; membership will try to locate Joe Bell, 1st African American graduate of NWMSU, to serve as honoree
- Archive Committee- Anthony Ealy Jr accepted Chairman position; Savion Robinson accepted co-chair position; provide recommendations on how to illustrate the African American experience throughout the years at NWMSU;
- 2020 Executive Committee Meeting, proposed monthly; committee will think about it and address next meeting

TOPIC

DISCUSSION LEADER

ALLOTTED
TIME

NOTES/ATTACHMENTS

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

V. NWMSU Alumni Association/Northwest Foundation Updates	<ul style="list-style-type: none"> Paula Rector-Davis, c/o 91- NWMSU Alumni Association Immediate Past President Bob Machovsky '15, Director of Alumni Relations & Annual Gifts, Northwest Foundation, Inc. 	5 minutes	<ul style="list-style-type: none"> Evergreen Campaign kicked off during Homecoming w/45 million goal; 42 million currently reached
VI. Diversity and Inclusion Updates	<ul style="list-style-type: none"> Dr. Justin Mallett, Associate Provost of Diversity and Inclusion 	5 minutes	<ul style="list-style-type: none"> MLK speaker, Judge Anne Marie Clark c/o '70 from STL Marcus M./Dr Mallett work on sponsorship/fundraising opportunity for MLK Celebration
VII. Development/Scholarship Committee Report	Marcus Mack, c/o 77, Chairman	10 minutes	<ul style="list-style-type: none"> Chair to ask Abdul Kaba Abdullah to act as co-chair
VIII. Student Engagement & Support Committee Report	Tory Tucker, c/o 90 & Jarvis Redmond, c/o 90, Vice Chairmen	10 minutes	<ul style="list-style-type: none"> Tory Tucker agreed to remain as chairmen Chair to ask Kylan Harrell to act as co-chair Responsible for sign-in sheets at events
IX. Bi-Annual Reunion Committee Report	Pamela Westbrooks-Hodge, c/o 91, Chairman	5 minutes	<ul style="list-style-type: none"> Homecoming 2020 10/11/2020 tentative; 41 hotel rooms blocked Planning formal Black Alumni Reunion Chair will ask both Paula Rector/OT Newman to co-chair
X. New Business	Pamela Westbrooks-Hodge, President	5 minutes	<ul style="list-style-type: none"> None

NORTHWEST BLACK ALUMNI

NORTHWEST MISSOURI STATE UNIVERSITY

Executive Committee

MEETING AGENDA

November 17, 2019

7:00 PM – 8:30 PM

Conference Dial-in Number: (605) 468-8010 | Participant Access Code: 820699#

XI. Next Meeting is Sunday,
December 1, 7:00 pm via
conference call

XII. Meeting adjourned 8:03
pm

Total Run Time 1 hour & 15
minutes
